

MSW Program

Changing from Full-time to Part-time Status and/or Sites

Students are **NOT** permitted to change their status from full-time to part-time or part-time to full-time except in rare circumstances. Should a student desire to change his/her status, a written request that explains the reason(s) for doing so must be submitted to the MSW Program Coordinator at least 3 months prior to the beginning of the semester in which the change would take effect. Within three weeks of receiving the request, the MSW Coordinator will, after consulting with the Program Director and the student's advisor, decide whether to grant it.

Students are expected to take all coursework at the program site to which they were admitted and are not permitted to change program sites (e.g., Brigham City to Tooele, etc.) except in rare circumstances. Should a student desire to change program sites, a written request that explains the reasons(s) for doing so must be submitted to the MSW Program Coordinator at least 3 months prior to the beginning of the semester in which the change would take effect. Within three weeks of receiving the request, the MSW Coordinator will, after consulting with the Program Director and the student's advisor, decide whether to grant it.